



**John Budd**  
Chief Operating Officer

**Mike Mazzei**  
Secretary of Budget

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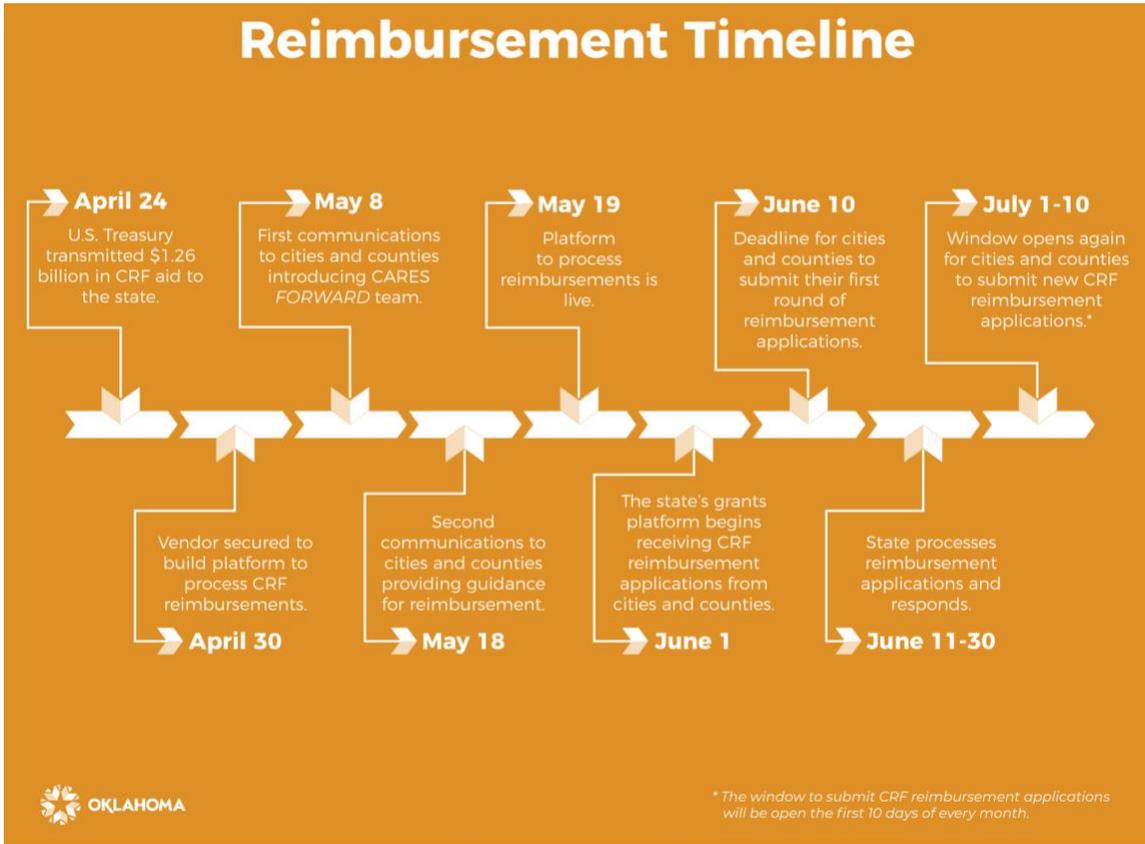
To Oklahoma's Mayors and County Commissioners,

Last week, the U.S. Treasury notified States it has reversed course on its policy regarding Federal Emergency Management Agency (FEMA) grants and the use of Coronavirus Relief Funds (CRF). The U.S. Treasury will now allow CRF federal funds to be accessed to cover the cost of a city, county, or State agency's 25% match for a FEMA grant when that grant is COVID-19 related.

Due to the mission of *CARES FORWARD* to maximize all federal dollars available to address the presence of this novel virus, we are advising cities and counties to first apply for FEMA grant funding where applicable. Cities and counties should apply with the expectation to initially cover the full 25% non-federal match. Once the FEMA grant has been awarded, cities and counties should immediately apply with the State for full reimbursement of your non-federal match with CRF funds. This process will reduce paperwork, ensure we are achieving 100% federal funding on COVID-19 expenses, and maintain the integrity of Oklahoma's share of CRF funds. If you are navigating an issue with cash flow in order to achieve your FEMA match prior to the State's reimbursement, please do not hesitate to contact our team at: [CRFgrants@omes.ok.gov](mailto:CRFgrants@omes.ok.gov).

We are also writing to notify you of the *CARES FORWARD* timeline for CRF reimbursement. As of this past week, the Grants Management platform is now live, and our team has received more than 100 requests from cities and counties for log in credentials. If you have not yet received log in credentials, please have your employee, who will be using the platform, submit his or her contact information here: <http://governor.ok.gov/crfgrants>. For counties, this is most likely going to be your purchasing agent in the county clerk's office.

Beginning June 1, the Grants Management platform will begin receiving reimbursement applications until close of business on June 10. **CARES FORWARD will open the process to file reimbursement applications during the first 10 days of every month.** This will allow our team to use the remainder of the month to process applications and ensure approved funding is transmitted quickly. A timeline is available on the next page. If you have any questions regarding the timing and processing of reimbursements, please contact us at: [CRFgrants@omes.ok.gov](mailto:CRFgrants@omes.ok.gov).



Thank you for your continued partnership as we work together to move Oklahoma forward.

Sincerely,

John Budd  
Chief Operating Officer  
State of Oklahoma

Mike Mazzei  
Secretary of Budget  
Office of the Governor